

**Brisbane Women’s Club; Annual General Meeting FY24; 25 February 2025 7.00pm via TEAMS**

---

The BWC Board warmly invite you to attend the AGM. A BWC member who is entitled to attend and cast a vote at the meeting is entitled to appoint a proxy on their behalf. A proxy does not need to be a member of BWC. For a proxy form to be valid it must be delivered to the Company Secretary of BWC at the registered address of the address (including email address or electronic portal) specified in the notice of the meeting, and the proxy form must be provided to the company at least 48 hours before the AGM.

**Section 1: Name and Address of Member**

Full Name: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Being a financial member of Brisbane Women’s Club, do appoint:

**Section 2: Name of Proxy (Please Mark Appropriately to Indicate Your Selection)**

Tick One Option:

\_\_\_\_\_ (Proxy Name)

OR

The Chair

As my proxy to vote for me at the AGM to be held on [date], and any adjournment.

**Section 3: Member Signature**

Signature of Member: \_\_\_\_\_ Date: \_\_\_\_\_

Thank You.

Please scan and return a copy of this completed form to BWC Company Secretary no later than 7.00pm (AEST) on 16 February 2025.

You can email a completed PDF Form to [secretary@bwc.org.au](mailto:secretary@bwc.org.au) OR post your completed PDF form to PO Box 535, Cannon Hill QLD 4170, to be received prior to the above time.

**Brisbane Women’s Club; Annual General Meeting FY24; 25 February 2025 7.00pm via TEAMS**

---

**1. Completing the Proxy Form: Section 1: Name and Address of**

**Member**

Insert your name, address, phone and email as per the BWC Member Register.

**Section 2: Name of Proxy**

Elect whether you appoint a person or the Chair as your proxy by ticking the relevant box. If you are appointing a person, include the full name of the person. If you leave the section blank and/or your proxy does not attend the AGM, the Chair of the meeting will be declared as your proxy.

**Section 3: Signature**

You must complete this form under Section 3 in order for your proxy nomination to be valid by signing your name and dating the PDF. If you do not complete; your proxy is not valid.

**2. Submission of Proxy Form in Either Format:**

The completed Proxy Form must be received by the BWC Secretary no later than the time and date set out below; by mail, email or electronic submission:

<b>Last Time and Date for Lodgement of Proxy Form</b>	7.00pm (AEST). Sunday 16 February 2025* Any Proxy Form received after this time will not be valid.
<b>Post Box</b>	PO Box 535, Cannon Hill QLD 4170
<b>Email</b>	secretary@bwc.org.au